



Olympia Pediatrics Medication Refill Policy

Our goal at Olympia Pediatrics is to provide excellent care in a timely manner. Our policies are designed for the benefit and safety of all our patients. Please understand the following requests help us to provide the best care and management of your child and their medication needs.

The following is a new medication refill policy now in effect at our clinic:

- Please check your child's medication for number of refills. If there are multiple refills on a medication, call your pharmacy directly. If there are no refills left on the medication, you may still call the pharmacy and the pharmacy will fax us the refill request.
- When requesting medication refills, we ask for **2 business days notice** to ensure adequate time is available for the prescribing provider to review your child's chart and approve the medication. Some conditions may require an office visit with your primary care provider before the prescription can be refilled.
- Before coming in for your child's next appointment, please be sure to check your medications for necessary refills. It is much easier to have your medication needs taken care of while you are here at our office.
- It is important to keep your child's scheduled appointments to ensure that you receive timely refills. Repeated no shows or cancellations may result in a denial of refill requests.
- **ADHD medications** like Adderall, Concerta, and Ritalin are federally controlled, which means refills cannot be called or faxed into a pharmacy. A written prescription is required for each refill. Refill requests for these medications and all other controlled medications will be accepted during clinic hours (8am-5pm) **Monday – Friday**. If a request is made on weekends or holidays, please understand it will take up to 2 business days to respond. You will be notified when your child's prescription is ready for pick-up at our clinic.

Attachments: None

Policy Owner(s): Providers
Approval: PLLC; July 2016
Last Revision: June 2016